Clinical Pastoral Education
Clinical Training Agreement

Date of Agreement: ______________________

This agreement is entered between (proctor name) ____________________________
hereinafter referred to as “Proctor” located at (name and address of clinical facility)

__________________________

hereinafter referred to as “Clinical Site” and The Institute for Clinical Pastoral Training, 4700
Millennia Blvd, Suite 175, Orlando FL 32839 hereinafter referred to as “Provider” set forth this this
mutual agreement to include, at a minimum the following criteria pertaining to (student name)
__________________________, hereinafter referred to as “Student”.

The Proctor agrees that:

1. The Student will be oriented to role appropriate protocols within the clinical training setting such
   that patient, staff, and student safety are maintained.
2. The Student will be allowed facility access in order to appropriately engage patients, family, and
   staff on a routine basis in accord with ICPT clinical hours criteria and the parameters of the
   Clinical Site.
3. The Student will be allowed to contribute to the integration of spiritual care, beliefs, and values
   appropriate to the population of the clinical setting.
4. The Student will be covered by at least the same insurance(s) that the Clinical Site affords to
   visitors, and/or families, and/or non-employed facility guests.
5. The Proctor will ensure, at a minimum, that the conditions above are in compliance and, will
   affirm, via signature, the documentation made available by the Provider

The Provider agrees to:

1. Oversee the Student’s CPE education in compliance with ICPT standards and protocols.
2. Supply only students who are qualified and appropriate under the ICPT CPE standards and
   protocols.
3. Help the Clinical Site engage the Student on any matters of importance the Clinical Site
   requests.
4. Keep the Proctor apprised of any known student situations which might adversely impact the
   Clinical Site.
5. Work diligently to ensure an appropriate and beneficial training engagement for the Clinical Site
   and the Student.

Signatures are on the next page

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ICPT is Accredited by the Accrediting Council for Continuing Education & Training (ACCET)
ACCET is listed by the U.S. Department of Education as a Nationally Recognized Accrediting Agency
ICPT Clinical Training Agreement

For the Provider:

Signature: R. Scott Savell, BCC, Director of Education

Proctor:

Signature

Name and Title:

Email Address: